

Staying Connected with Campus Services

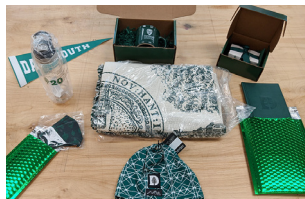


What a difference a week makes! It's good news this week with covid numbers decreasing on campus and students out and about again. The warm, sunny days help, too! As mentioned in last week's newsletter, our divisional leaders would love to hear any questions you have about the division and what's going on. We'll post a monthly Q&A conversation in our newsletter, so send your questions to lisa.celone@dartmouth.edu.

DPMS is Meeting New Demands

Since the pandemic hit our area a year ago, service requests at DPMS (Dartmouth Print and Mail Services) have changed significantly. Instead of focusing on print, bindery and bulk mailings, DPMS is responding to fulfillment requests across campus. Here are just a few examples.

- Care packages are being ordered on behalf of department heads to administrators.
- The Dartmouth Club of Colorado had DPMS send specially-designed YETI water bottles to Dartmouth students from CO.
- DPMS verified serial numbers, packaged, and shipped iPads to students who were recently awarded research grants.



DPMS has also been producing a lot of wide-format banners and signs, too, including directional, vinyl floor stickers to DHMC and College buildings. Despite having just four of their typical six positions filled, DPMS is providing creative, high-quality, cost-effective services and have a great time while doing so! Way to go, Monica Godrey, Kris Pettee, Devin Godfrey and Mike Sauer.

Thanks for Relocation Help

The following note from Sean Plottner, editor of Dartmouth Alumni Magazine (DAM), recognizes Project Manager Jenna Gibbons's help during the recent relocation of DAM offices to 7 Lebanon Street.

The alumni magazine has made its move. I think we're going to survive it, too! All thanks to Jenna Gibbons. I write to SING HER PRAISES. She is a wonderful person to work with. And wow does she get the job done. I have a tremendous amount of respect—and appreciation—for what your team, and particularly Jenna, has done for us. And I just want to give her a big giant shoutout from the DAM staff.

No way we could have done this without her. Thanks!"

Touchless Kronos Time Clocks

Employees who track their work time by punching in and out with Kronos time clocks will be impressed with touchless scanning of their Dart ID's, starting next week. In some locations on campus, new time clocks with touchless scanning will be installed. In other



locations, a proximity card reader will be added to an existing time clock to provide touchless screening capability. The process is as easy as waving your DartID over the scanner to punch in and out. The screen will display your name, punch time and date for verification. Time clock changes will be made between Mar. 18-21 by Carl Longshore and Chris Vollmann from our Access Control shop. The time clock shown in this picture has been piloted at the Heating Plant.

Friendly Reminder

Don't forget, Dartmouth's new tobacco-free policy goes into effect Mar. 18 and will apply to all indoor and outdoor public and private spaces. Go to <https://sites.dartmouth.edu/tobacco-free/> to read about resources available to employees who want to quit smoking.

New FO&M Website



Check out the new Facilities Operations & Maintenance website

that provides detailed information on our services and programs. It's great to highlight the fantastic and varied work done by the FO&M team. Go to dartmouth.edu/fom.